

 **A G E N D A**

 **NUEL Steering Committee Meeting**

 **Embassy Suites Downtown, Tampa, Florida**

 **December 3-5, 2019**

**Tuesday, December 3**

11:45 a.m.- 1:00 p.m. **LUNCH**

1:00-1:30 p.m. **Call Meeting to Order, Welcome** **& Introductions**

1:30-2:40 p.m. **Review 2019 priorities**

* 2019 reflections, successes and accomplishments

**Outcome:** Review 2019 NUEL priorities and progress toward achieving them, share reflections, and capture success and accomplishments for the creation of the NUEL 2019 Accomplishments Report that NUEL shares annually with ECOP.

2:40-3:00 p.m. **BREAK**

3:00-4:40 p.m. **Begin discussion about 2020 priorities**

* Introduction to planning session to identify urban Extension outcome and impact indicators

**Outcome:** Discuss and begin planning a process that will allow NUEL to lead a national discussion to identify urban Extension impact/outcome indicators that will help NUEL determine criteria for selection of urban Extension “Best Practices”, development of success stories/case studies, and assist in identification of urban Extension staff core competencies.

4:40-5:00 p.m. **Partnerships Action Team Report**

* Farm Bureau
* NaCo LUCC
* Development of 2020 goals/priorities for Partnership Action Team
* Connecting and engaging LGU urban coordinators

**DINNER ON YOUR OWN**

**Wednesday, December 4**

Starting @ 6:30 a.m. **BREAKFAST**

8:00-8:40 a.m. **NUEC 2021**

* Discussion of roles of NUEC Action Team verse NUEC Planning Committee
* NUEC 2021 Planning Committee report
* NUEC Action Team Report
	+ Development of 2020 goals/priorities for NUEC Action Team
	+ Connecting and engaging LGU urban coordinators

8:40- 9:45 a.m. **Development of process to identify national urban Extension outcome and impact indicators**

9:45-10:00 a.m. **BREAK**

10:00-11:45 a.m. **Continuation of development of process to identify national**

**urban Extension outcome and impact indicators**

11:45-1:00 p.m. **LUNCH**

1:00-2:45 p.m. **Continuation of development of process to identify national**

**urban Extension outcome and impact indicators**

2:45-3:00 p.m. **BREAK**

3:00- 3:45 p.m. **Finalize and determine next steps in process to identify national**

**urban Extension outcome and impact indicators**

* Connecting and engaging LGU urban coordinators

**Outcome:** Outline goals, process and next steps that will allow NUEL to lead a national discussion to identify urban Extension impact/outcome indicators that will help NUEL determine criteria for selection of urban Extension “Best Practices”, development of success stories/case studies, and assist in identification of urban Extension staff core competencies.

3:45-5:00 p.m. **Professional Development and Communication Team Reports**

* eXtension Fellow report
* eFieldbook demonstration
* Discussion of expansion and promotion of eFieldbook
* Capturing case studies as national success stories
* Review of challenges and discussion of potential solutions to address ongoing communication
* Advancing urban core competency mapping
* Development of 2020 goals/priorities for Professional Development and Communications Action Teams
* Connecting and engaging LGU urban coordinators

**DINNER ON YOUR OWN**

**Thursday, December 5**

Starting @ 6:30 a.m. **BREAKFAST**

8:00-10:15 a.m. **Regional Caucuses**

* Reports and discussion of plans for 2020 meetings
* Joint planning for 2020 Regional Caucus meetings to incorporate process and next steps developed during urban Extension outcome and impact indicator discussion from previous two days
* Development of 2020 goals/priorities for Regional Caucuses
* Connecting and engaging LGU urban coordinators

**Outcome:** Receive updates around Regional Caucus 2020 meeting plans, discuss and plan for incorporation of process and next steps developed during urban Extension outcome and impact indicator discussion from previous two days, discuss and agree upon a set of goals/priorities for Regional Caucuses to focus on in 2020.

10:15-10:30 a.m. **BREAK**

10:30-11:30 a.m. **Review and finalize NUEL 2020 priorities for Steering Committee,**

**Action Teams and Regional Caucuses**

**Outcome:** The Steering Committee will finalize and approve priorities for the Steering Committee, NUEL Action Teams and Regional Caucuses to work on in 2020.

11:30 a.m.-1:00 p.m. **Other items of unfinished business**

**Outcome:** New and unfinished business collected throughout the course of the meeting will be handled and resolved.

1:00 p.m. **Steering Committee Meeting adjourns**